



MINUTES

Woodside PTA Meeting

Date|Time 6/3/2020 1:00 PM | **Meeting** PTA Board Meeting

Zoom Link <https://us04web.zoom.us/j/74594205688?pwd=UjNCZ05SZVpOdHhSNWlrdWZnVnFQUT09>

Zoom ID 745 9420 5688

Zoom Password 5RM5wW

Board Members

President: Devon Kohler | Executive Vice President: Julie Mandia | VP Fundraising Programs: Devon Kohler | VP Green Committee: Chandler Evans | VP Events & Hospitality: Beth Nash | VP Parent Education: Carmen DiCinque | VP Room Parents: Sheena Mawson | VP Student Programs: Melissa Land | Financial Secretary: Amberlee Butler | Historian: Lisha Mainz | Secretary: Andrea Green | Treasurer: Brian Land | Auditor: Alison Mader | Webmaster: Michelle Ahlstrom | Parliamentarian: Kari Daheb

Time	Item	Owner
1:00	End of Year event Friday, 6/12, 9-10 am <ul style="list-style-type: none">Devon putting together a collage of videos for Ginger Waters who is retiring.	Devon Kohler
1:10	EOY milestones and teacher gifts <ul style="list-style-type: none">Gifts for teachers at drop off: tables outside the teacher doors. Not sure if teachers are okay to touch items that are brought in.No Script ordering this year.Teacher gifts are ordered and cards ready. Devon to give to Tina to distribute to the teachers next week. Tina will send to teachers if she cannot give gifts to teachers personally.Cleaned out the existing Scripts first and one extra order to cover the remaining gifts. For next year, there will be a blank slate for the Script. Most of the teachers and staff will get Amazon and a few Macy's gifts.Script: paid for by PTA, class funds, and District pays equally.	Devon Kohler Lisha Mainz
Next steps: <ul style="list-style-type: none">Look into e-Script ideas. (Devon)PTA email to go out at the end of this week; include the teacher recognition information. (Devon)Ask Steve about teacher recognition. (Michelle)		
1:15	Historian Report <ul style="list-style-type: none">Thanks to Lisha for filling it out. We used the Sign Up Genius, meetings and other information to estimate hours (3200). Now we can send it in.	Lisha Mainz
1:20	Teacher appreciation ideas/communication, escrip	Beth Nash Devon Kohler

- We don't have budget left. Considered if there is there anything else we can do. No breakfast or coffee this year.
- The Bakery is open so we could bring in coffee on Wednesday and Thursday. We can't hand out homemade food. It's prepackaged by Lulu's for each student. There are people who are signing up to bring food. Communication: Wildcats Weekly requesting parents to host a day of coffees for the teachers.

Next steps:

- Ask Tina about whether the teachers and staff would like food next week. (Sheena)
- Ask the Village Hub if they would be willing to open up for coffees. (Beth)
- If the Hub will open, check with the families to see if they'd be willing to bring coffee for a day (for 73 teachers and staff members). (Beth)

1:30 School Reopening Task Force Committee

Devon Kohler
Beth Nash

- There is a new task force and they met this past Monday. Devon, Beth, Michelle and Jenny are all on this task force.
- Opening plans: should be released this week. This will be a parent-friendly version. This may change dramatically by the end of the summer as the situation evolves.

Next steps:

- Let Devon or Beth know if there are any suggestions or concerns for the task force or email the team. (All)
- Contact Lisha if you have concerns, ideas for the Town of Woodside. (All)

1:35 [Woodside face masks](#)

Devon Kohler

- Need to be washable. Each child needs one to five.
- Devon has mockups. Need to figure out who will pay them. This could turn into a spirit wear scenario.
- \$2.80 at cost for the mask, add for the logo. Lowest cost may be around \$4.30 through Goetz Brothers.
- These are the most mass produced versions that most schools are purchasing.
- Breathable; 3-ply polyester.
- Could the excess class funds be applied? This will be something to consider as we go into next year.
- Face masks vs. face coverings.

Next steps:

- Let Devon know if you have ideas about the masks. (All)
- Communicate face masks vs. face coverings. (Opening Committee)

1:35 Status of class funds - 8th Grade

Carmen DiCinque

- Carmen finding out about the funds.
- The kids chose a bench at the amphitheater.

- The remaining funds will be donated for COVID-19 measure to support the reopening.

1:40 [Audit](#) approval

Alison Mader

- Alison and Amberlee put together the audit. Prior balance approximately \$72,000 and a closing balance of \$69,000. There are a few outstanding checks. One of which is to Emily Joubert from a few years ago.
- Everything looked in order. The printout doesn't fully reflect the cents (i.e., \$.01).
- Notes that we don't send Financial Secretary and Treasurer reports because there is almost no activity. We'll note "n/a" for the full year version going forward.
- Alison asked the Board for a motion to approve the Audit report dated on 3/11/20. Devon motioned and Amberlee seconded.

Next steps:

- Send Minutes to Alison for records. (Andie)
- Ring up items for school separately for cleaner books. (All)
- Sign the report, note n/a on items and send it in. (Devon)

1:50 New board member hand-off task

Devon Kohler

- Please share with the new person taking your position.
- Most of us will be around next year. Please be a resource for those taking over the new position.
- Emma McCullough, from San Mateo, with two boys who are 8 and 11 is moving to WES. Carmen introduced her to Claire. She may be able help with Common Ground. She's been active at her current school.

Next steps:

- If you are handing off your position, please share it with Devon. (All)

1:50 Garden Fest and Riveropolis

- Melissa Bowdoin (new principal) will be in charge of the garden next year.
- Need to assume that many of the community events will not be able to occur next year. Think about how to create a community without them.
- Next Board meeting to discuss: July and early August. Note that all meetings are already set on the calendar.

Next steps:

- Ask Brian about interest. (Chandler)

1:50 After School Enrichment

Melissa Land

- Online program? There are a lot of options that we can recommend or provide options. Share those vendors we have a relationship with them.
- Parents do like a vetted list of vendors because there are so many vendors out there.

Next steps:

- Gather online classes and share with the parent community. Add to the website. (Melissa)

2:00 Adjourn

Devon Kohler

